**exEcutIve Director (ED)**

**The Royal Military Colleges CLUB of CANADA (RMC Club of CANADA)**

The RMC Club of Canada is seeking to fill the position of ED.

The main objective of the RMC Club of Canada is to establish and maintain a strong link between the RMCs their alumni/alumna and members of the Club at large.

The ED is a full-time employee of the RMC Club of Canada. He/she is responsible to the Executive Committee (EC) and the General Council (GC) for the day to day management of the Club. The ED supervises the planning and implementation of the different programs, with the objective of promoting the vision, mission, values and objectives of the RMC Club of Canada. The ED is expected to collaborate with the RMC Club of Canada Foundation for the mutual support and benefit of two Colleges and one Club.

From a day to day perspective, the ED ensures the link between the different stakeholder groups. The ED is responsible for managing the day to day affairs of the Club, supervising of the Club employees, acting as Editor-in-Chief of the Club magazines, identifying and implementing ways or methods to generate revenues, implementing the strategic plan in conjunction with the EC, offering bilingual services to its members, while insuring a solid and structured management of the Club and its finances. The ED is also expected to maintain interaction with Officer Cadets at the Colleges.

The ED works in close collaboration with the President of the RMC Club of Canada, the Officers of the Club, the EC and the Branch Presidents; in implementing the Club Strategic Plan, the Work Plan and the different programs of the Club.

The preferred candidate is a confident self-starter, bilingual, and team player seeking a challenging position where he/she may contribute to the success of the RMCs through the RMC Club of Canada. He/she has extensive military knowledge, a good understanding of financial, budgets and basic accounting principles, and knowledge of the Military Colleges, their structure and culture.

**Remuneration: $70,000 - $80,000 per annum based on experience and competence.**

**Please send your Curriculum Vitae before 14 November 2012, along with a covering letter capturing a summary of your competences in team building, leadership at the executive level, collaborative initiatives, working in virtual or distributed teams, financial management. Also describe how this position meets your aspirations. Please forward information in electronic format and in confidentiality to :**

**Robert Benn, President / RMC Club of Canada –** *Robert Benn (Bennr@videotron.ca)*